



INTERSTATE ELECTRIC EQUIPMENT CO. INC.
30 VINELAND STREET BRIGHTON, MA. 02135
TEL. (617) 782-9000 FAX. (617) 254-2247

VFD PRE-STARTUP CHECKLIST

Date:

To:

Phone:

From:

Phone:

One checklist is required PER drive.

General Order No.: _____

PO No.: _____

Type Unit: _____

Quantity: _____

HP: _____

Job site Contact: _____

Phone No.: _____

Estimated Start-up Date: _____

- Power, control and sequencing are available and connected to the controller (do not energize controller prior to startup. See note 3 below).
- Remote speed reference input (process signal 4-20MA, 0-10V or 3-15PSIG), if required, is available and connected to the controller. All communication wiring must be completed.
- Motors are installed, wired, coupled to the process and process load is available.
- If motor overload relays are supplied, the heaters (by others) are installed.
- Drawings showing location and operation of additional hardware are available.

Notes:

1. This completed signed form must be received before start-up can be performed. Scheduling a start-up requires a minimum of five business day's notification. A start-up with less than one week notification will be subject to service engineer availability.
2. If the above checked conditions are not completed prior to start-up, any resulting waiting or standby time and/or return trips to recalibrate will be considered as additional time outside the scope of start-up. The additional time and expenses will be billed to the customer at the applicable rate in effect at time of service per the field service terms of conditions of sale.
3. If units are energized prior to start-up, the start-up visit will be considered a service call and billed accordingly. Additional extended warranties as part of start-up may be null and void.
4. Requirements for extra trips will be billed as separate start-ups.

Customer/Contractor:

Phone

Job Site Address:

Customer Signature

Date